

Mayor O'Brien opened the Agenda Meeting at 8:20 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, January 22, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Melendez, Novak.

Absent: None

Others Present: Mayor Kennedy O'Brien
Daniel Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jessica Morelos, Assistant Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

-The following Ordinance(s) were introduced at the Council meeting and will be listed for Public Hearing and Adoption on February 12, 2018.

ORDINANCE #393-18

**AN ORDINANCE SUPPLEMENTING AND AMENDING
ORDINANCE #235-13 FIXING THE SALARIES OF
CERTAIN BOROUGH OFFICIALS, OFFICERS AND
EMPLOYEES FOR THE YEARS 2013, 2014, 2015 AND 2016**

(Admin. & Finance Committee – Public Hearing Feb. 12, 2018)

ORDINANCE #394-18

**CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE
MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

(Admin. & Finance Committee – Public Hearing Feb. 12, 2018)

• **NEW BUSINESS**

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the month of December, 2017.
- 2) CFO's Investment Activity report for the month of November, 2017.
- 3) Office on Aging Supervisor's report for the month of December, 2018.

Motion was seconded by Councilman Grillo.

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Sayreville St. Stan's Senior Club** to conduct an On-Premise 50/50 on 12 various dates in 2018 (#RA:2163).

- Approved.

C) Committee Reports-Councilwoman Novak:

- 1) Budget Meeting – Feb. 12, 2018 at 5:30 PM
- 2) Posting for CFO
- 3) Article given to Co. Melendez on mouth pieces that detect concussions.
- 4) Free Property Alert System offered through the Middlesex County Clerk's Office to protect from scams related to ones property. Info to be posted on the web and cable access.

• **PLANNING & ZONING – Councilman Lembo**

A) **Minutes & Departmental Reports:**

Councilman Lembo Moved the following Minutes/Reports be Received & Filed:

- 1) Construction Officials report, Zoning and Code Enforcement and reports, all for the month of December, 2017.
- 2) Fire Prevention report for the month of December, 2017.

- Motion was seconded by Council President Kilpatrick.

B) Received the following **Planning Board Resolution** which was Memorialized on January 3, 2018.

- Gillette Enterprises & Gump Industries II, 302 Jernee Mill Road, Block 58, Lots 1 and 4, Portion acquired Block 58, Lots 3.01 & 4, Minor Subdivision

- Receive & File

C) Committee Reports: 1) Progress.

• **PUBLIC SAFETY – Councilman Buchanan**

A) **Minutes & Departmental Reports:**

Councilman Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Board of Health Registrar and County Inspectors report for the month of December, 2017.
- 2) Court Administrator's report for the months of October and December, 2017.
- 3) Police Chief's report for the month for December, 2017.

- Motion was seconded by Councilwoman Novak.

B) **Retirement notice received from Ronald Batko** from his position as Captain for the Borough of Sayreville Police Dept., effective July 1, 2018.

- Receive & File

C) **Coin Toss requests** received from:

- 1) **Sayreville Riverdogs 12U Baseball team** to be held on March 24-25, 2018 from 10am-2pm at the intersection of Washington Road & Ernston Road.
- 2) **Boy Scout Troop 97** to be held on April 28-29, 2018 from 10am-2pm at the intersection of Washington Road & Ernson Road.
- 3) **Sayreville Riverdogs 11U Baseball team** to be held on November 24-25, 2018 from 10am-2pm at the intersection of Washington Road & Ernston Road.

- Approved.

D) Committee Reports – Councilman Buchanan

1) Read a letter into record from Police Captain Daniel Plumacker requesting authorization for the promotion of Robert Lasko and Michael Gains to the title of Police Lieutenant off Police Cert. PL180081 and promoting Steven Maslowski and Brian Braile to Police Sergeant off Police Cert PL 180082.

- Approved/Resolutions, effective March 1, 2018.

• **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports:**

Councilman Melendez moved the following minutes or reports be received and filed:

- 1) Recreation Director's report for the month of December, 2017.

- Motion was seconded by Council President Kilpatrick.

B) Request received from the Recreation Advisory Board recommending the new park being installed at the **Sports Complex to be dedicated and named after George Diffin** for his many years of service.

- Approved.

C) **Special Event Application** received from:

- 1) **Old Bridge/Sayreville Rotary** to conduct a 5k Run for Vets on April 29, 2018 at the Soccer Complex/Capik Nature Preserve.

- Approved.

D) Committee Reports: 1) Progress.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports:**

Councilman Grillo moved the following minutes or reports be received and filed:

- 1) Water & Sewer Director's report for the month of November and December, 2017.

- Motion was seconded by Council President Kilpatrick.

B) Committee Reports – Councilman Grillo:

- 1) Received documentation on the water main breaks in town and is now requesting CME to produce a Study Report.

• **PUBLIC WORKS – Council President Kilpatrick**

A) **Minutes & Departmental Reports:**

Council President Kilpatrick moved the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of December, 2017.
- 2) Rent Leveling Board minutes of January 9, 2018.

- Motion was seconded by Councilman Buchanan.

B) Committee Reports – Council President Kilpatrick:

1) Replacement of Park Benches.

Mr. Frankel distributed brochures showing wood and recycled material. Mayor asked that everyone review the brochure and make their recommendation to the Business Admin.

Council President Kilpatrick also spoke about residents being able to contribute toward the bench with a plaque adopting or dedicating the bench.

2) Road Improvement List –

Jay Cornell indicated that he would be meeting with the DPW Director and his Supervisor to talk about the roads and prioritize them. Then cost estimates will be worked up and provided to CFO for his review.

3) Food Truck Ordinance. The Borough Attorney indicated that there are internal conversations taking place regarding the advantages and disadvantages of food truck vendors.

Mr. DuPont said that a draft of the ordinance could be distributed for the next meeting.

4) Rubber Mulch/Mat.

Mr. Frankel to reach out to the Recreation Director and DPW Director and talk costs and advise the council.

• **MAYOR – Kennedy O'Brien**

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- Planning & Zoning

- Public Safety

1) Authorization to appoint Ashley Linder, Clerk I in the Municipal Court, effective February 20, 2018.

- Resolution.

2) Authorization to appoint (promote) Susan Pizzillo to Deputy Court Administrator in the Municipal Court, effective February 16, 2018.

- Resolution.

- Public Works

1) Authorization for the Borough Engineer to re-examine, review and update the Storm Water Pollution Prevention Plan and our Municipal Storm Water II Management Plan.

- Resolution.

2) Authorization to issue Change Order #2 for the Library Meeting Room Addition project to Tri-Form Construction of Metuchen, NJ in the amount of \$1,463.75 which will increase the total project cost to \$455,538.72.

- Resolution.

3) Authorization to advertise for the receipt of bids for the MacArthur Avenue StreetScape Tree Planting as per the Rutgers Cooperative Extension Floodplain Restoration Plan.

- Resolution.

4) Authorization to award a contract to Rutgers Cooperative Extension for project management of the MacArthur Avenue StreetScape Tree Planning.

- Resolution.

- Recreation

- Water & Sewer

1) Authorization to appoint (promote) John Dragotta to Sewer Repairer I in the Water and Sewer Department, effective February 16, 2018.

- Resolution.

2) Authorization to appoint (lateral) Dean Kontos to Pump Station Operator in the Water and Sewer Department, effective February 16, 2018.

- Resolution.

3) Authorization to appoint Derek Kopek, Laborer in the Water and Sewer Department, effective February 20, 2018.

- Resolution.

• **C.F.O. - Wayne Kronowski**

1) Transfer Resolution.

- Resolution.

2) Bond Ordinance for the Rehabilitation of the Pulaski Avenue Water Tank.

- Ordinance.

3) Schedule Budget Workshop Meetings.

- Feb. 12, 2018 – 5:30 PM scheduled earlier in meeting.

• **BOROUGH ENGINEER - Jay Cornell**

1) Improvements to Pulaski Avenue – Receipt of Bids (Report Attached).

• **BOROUGH ATTORNEY - Michael DuPont**

• **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting up to the public for any and all questions.

There were no appearances.

Councilwoman Novak moved to close the Public Portion. Motion was seconded by Council President Kilpatrick.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business.

Mayor O'Brien called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilman Buchanan.

Time: 8:39P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved